

# City of Edna Bay - Regular Meeting

## 1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, June 14th, 2021 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:05 PM.

## 2 — New Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

## 2.1 — Public Participants:

Joe Wargi	Sharon Wargi	Maureen Viera	Bruce Cattani	Camille Cattani
Katie Buss	Brian Mortenson	Becky Tennant		

## 3 — Consent Agenda:

### A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Meeting Minutes of May 10th, 2021 - No questions.
- 2: Special Meeting Minutes of June 4th, 2021 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

### Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the council**

## 3.1 — Business:

### New Business:

- a: *Approving expenses for Sam Johnson to Perform Annual BFF Pressure Testing, Discussion and Decision.*
- b: *Public Hearing - Budget Amendment Ordinance #21-25NCO For Bulk Fuel Purchase, Discussion and Decision.*
- c: *Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Review and Discussion.*

## 4 — Mayor's Report:

Mayor Poelstra reported that the new Title 7 for the harbor has been worked on by our LGS's over the last several months. They are currently understaffed and spread thin, so it is taking additional time to prepare. Some of the policies that they recommend incorporating will need to be added at a later date once they have been fully vetted. One such policy is the ability for the City to put a lean against personal property if a user at the harbor fails to pay fees as due for mooring at the facility in the required time frame.

He reported that he has worked with several agencies regarding progress of the harbor project. DOT is still waiting for final sign-off from the USFS on the anchor placement for the new breakwater. The DOT will own the harbor until DNR signs off and the land transfer can be concluded. After all agencies have completed their final processes, the facility can be conveyed to the City. DOT is working to provide a letter that authorizes the City to enact early management authority over the facility prior to final conveyance.

Mayor Poelstra stated that the harbor is anticipated to conclude construction work in the next two weeks. The facility is officially in a closed state until work is complete and the Float Closure notice is taken down following DOT review and sign-off.

Mayor Poelstra noted that he has had a request from two people to return to in-person meetings. He suggested that we are at a place where locals have had opportunities to be vaccinated and he was optimistic that a majority of locals had participated when considering returning to in-person meetings. He felt it was important to note that private entities do not have the same requirements to follow health orders and mandates that governmental units do, and the City must weigh public health concerns and find a balance. Teleconferencing presents no risk to public health, and attendance has remained high at many meetings.

Councilor Henson stated that she has had a lot of trouble hearing people at this teleconference meeting and would like to return to meeting at the School. Maureen Viera stated that she is one of the people who asked if the City would be returning to in-person meetings. She noted her concern about whether everyone would have access to the meetings if they continue in the teleconference format. She noted she was impressed with the teleconference meetings and stated her preference not to meet in the old School building.

Councilor (Mr.) Williams explained that the way the City is currently holding meetings is convenient. He felt concerned that there may currently be a health risk if the City returns to in-person meetings right now. Camille Cattani expressed that vaccination is a personal health choice and also felt there are pros and cons to both styles of meetings, but that she has not yet been to an in-person meeting to see how they go. Councilor (Mr.) Williams expressed his opinion that in-person meetings drag on much longer and there are issues with more side conversations going on. He likes how quickly business gets done via teleconference.

Mayor Poelstra shared his agreement that there are benefits to both in-person and teleconference meetings. For routine business items, like passing a budget amendment, it is nice to hold a 30 minute meeting and not require everyone to drive to/from the meeting place. He also expressed that the City continues to have a strong interest in seeing the School maintained, and has continued to heat and air out the building regularly. He stated that the City will eventually return to in-person meetings, but for the time being it is difficult to deal with requirements for a contingency plan and safety measures for gatherings of a certain size at the School.

Due to the meetings that will be required over the next month related to the harbor, he wanted to ask for input on whether there was a desire to have a short term hybrid (some in person, some teleconference) meeting process or stay with teleconferencing and revisit this question formally in the next 2-3 months. An informal roll call was held with 9 feeling it would be best to stay teleconference for now and 6 feeling it would be best to start a hybrid teleconference / in-person meeting process going forward.

#### **5 — Clerk's Report:**

No report.

#### **6 — Treasurer's Report:**

Myla Poelstra read back the Treasurer's Report. There were no questions.

#### **7 —**

### **Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) noted there is nothing new to report. He has been taking photos of the facility every few days during construction and talking directly with the contractor to keep up with project progress any any items that need addressed. He reported that he is communicating with DOT about seeing if there is any way the City can keep the old harbor floats since there has been local interest in repurposing or salvaging them.

Camille Cattani asked if there was a way to remove the center posts in the gangway so it could be used as a drive down ramp. Mayor Poelstra shared that the engineers and Western Dock & Bridge evaluated the steel support structures and stated that the ramp does not have sufficient robustness or integrity to support vehicles. Mayor Poelstra explained that the City can apply for the 50/50 DOT matching grant to build a drive down gangway similar to what is installed in Naukati. The new gangway float was designed to support that size and style of ramp.

Brian Mortensen shared that the old harbor floats will not be going to Port Protection and the City may be able to obtain them. Mayor Poelstra stated that if the floats are going to stay in Edna Bay the City will need

to locate an area to temporarily store them. Brian said that the old floats belong to Western Dock & Bridge and they are willing to sell them to the City.

Maureen Viera asked when the new harbor would open. Mayor Poelstra said that it remains closed until the DOT signs off on the construction and the Float Closure notice is taken down.

### **7.2 — Road Committee:**

Michael Williams (Road Chairman) reported that he will be working with the Mayor to locate a suitable area for a new municipal rock pit. Once an area is picked it will need to be surveyed before drilling and shooting can begin. Mike noted that the City might be able to work with Ralph Slattery with R&M Consulting to do the survey work.

### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) had no report.

### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman) had no report.

### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief) gave a brief report. A volunteer sign-up list has been posted at the Post Office. New batteries have been ordered for the Fire Truck.

### **7.6 — Fish & Game Advisory:**

No report.

### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that the City took a load of #2 fuel. The transfer went very smooth. He noted that in order to take the next load of fuel, the headers need to be pressure tested for USCG compliance prior to the next delivery. Paying Sam Johnson for the annual pressure testing will be discussed later in the agenda. Paint scraping supplies and the new LED lights have arrived and are stored at the facility.

## **8 — Old Business**

**No Old Business.**

## **9 — New Business**

### **Item A - Approving Expense(s) for Sam Johnson to Perform Annual BFF Pressure Testing (...)**

Mayor Poelstra explained that Sam Johnson is on Prince of Wales now and pressure testing facilities around the region. The City will need to agree on a figure to expense for this required annual process.

The USCG has approved the City providing its own method of fluid pressure testing when we are able in order to reduce annual expense to the City, but there is not time to look into any options this year. He noted that Sam would be increasing his rate this year due to the issues encountered last year that cannot be easily worked around, resulting in pressure testing taking longer than normal.

Consensus of the public attendants was taken in favor of paying Sam Johnson up to \$3000 for annual USCG pressure testing, no objections were noted.

#### **Motion:**

Mayor Poelstra moved to approve up to \$3000.00 to Sam Johnson for annual USCG Pressure Testing.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the Council**

### **Item B - Public Hearing - Budget Amendment Ordinance #21-25NCO For Bulk Fuel Purchase (...)**

Mayor Poelstra read back the draft ordinance to those in attendance.

Consensus of the public attendants was taken in favor of adopting Ordinance #21-25NCO as presented, no objections were noted.

**Motion:**

Mayor Poelstra moved to adopt non-code ordinance #21-25NCO for Bulk Fuel Purchase.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the Council**

**Item C - Draft Municipal Code “Title 7 - Harbor Facilities” (Pending Availability) (...)**

Mayor Poelstra stated that our LGS’s have not yet completed work on the draft language and there is not a complete draft available for review at this time.

He noted that since there are several legal processes that need to conclude before the City can take over ownership of the harbor and initiate harbor authority policies, DOT will need to provide the City with something in writing before slips can be paid for or a Harbor Master can be appointed.

Mayor Poelstra will work with our LGS’s to draft up a time-limited Non-Code ordinance that can provide some basic policies for management of the facility as construction nears completion. He noted the City will call a meeting for Friday at 7:00PM and have a Hearing for the non-code ordinance the following Thursday.

**10 —**

***Persons to Be Heard***

None.

***Adjournment***

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor (Mrs.) Poelstra.

Meeting adjourned at 7:23 PM.